



**OFFICE OF THE HOSPITAL DIRECTOR**  
**MEDICAL & TEACHING INSTITUTION HAYATABAD MEDICAL COMPLEX**  
**PESHAWAR**  
**VACANCIES ANNOUNCEMENT**

Applications are invited for the following posts / vacancies at Medical & Teaching Institution Hayatabad Medical Complex, Hayatabad Peshawar. The candidates must have domicile of Khyber Pakhtunkhwa / adjacent Tribal areas with the following condition.

**A. ADMINISTRATIVE POSITIONS:**

S#	Nomenclature of Post	Gender	Age (Yrs)	Qualification/Experience
1.	<b>Chief Finance Officer</b> (Fixed Pay)	Male/Female	---	<b>a)</b> CA finalist / ACCA Finalist. <b>b)</b> Atleast 03 years experience in the relevant field with reputable Firm of chartered Accountant. <b>c)</b> The services of selected candidate will be for a period of 01 year further extendable upto maximum five years upon the approval of the BoG, MTI/HMC for maximum 03 years.
2.	<b>Senior Security Officer</b> Fixed Pay @ Rs.150,000/- Per Month	Male	40-60 years	<b>a)</b> At the rank Ex-Colonel of Pakistan Armed force, i.e; Frontier Corps, Navy & Air Force or SP rank in Police Services. <b>b)</b> The services of selected candidate will be for a period of 01 year on fixed pay basis and further extendable upon the approval of BoG, MTI/HMC.
3.	<b>Manager Quality Assurance</b> Fixed Pay @ Rs: 80,000/- Per Month	Male/Female	--	<b>a)</b> Master of Management in Public Health from HEC recognized degree <b>b)</b> Atleast 03 years experience in the relevant field. <b>c)</b> The services of selected candidate will be for a period of 01 year further extendable upon the approval of BoG, MTI/HMC.
4.	<b>Assistant Director Works</b> (Fixed Pay @ Rs.70,000/- Per Months)	Male	--	<b>a)</b> BSc in Civil Engineering from recognized University registered with PEC with atleast 03 years experience as Civil Engineer in any Govt or Govt registered Companies(C 1-C-2) in buildings. <b>b)</b> B.Tech in Civil Technology with atleast 06 years experience in any Govt or Govt registered Companies. <b>c)</b> The services of selected candidate will be for a period of 01 years further extendable

				upon the approval of BoG MTI/HMC.
5.	<b>Electrical Engineer</b> (Fixed Pay @ Rs. 70,000)	Male	28-40 years	<p><b>a)</b> BSc in Electrical Engineering from recognized University with PEC.</p> <p><b>b)</b> 03 years experience as Electrical Engineer in any Govt or Govt recognized Hospitals, Dealing in Hospital Equipments like CT scan, MRI, X-ray Microscopes, Dental Equipments, Ultrasound Machine, AC plant and Generator supply along with Electricity frame work etc.</p> <p><b>c)</b> The services of selected candidate will be for a period of maximum 03 years.</p>
6.	<b>Computer Operator BPS-16</b>	Male/Female	21-35 years	<p><b>a)</b> Bachelor Degree in Computer Science &amp; Information Technology.</p> <p><b>b)</b> 02<sup>nd</sup> Class Bachelor Degree in arts alongwith one year Diploma (DIT) in Computer from Board of Technical Education or its equivalent.</p>
7.	<b>Bio-Medical Technician</b> Fixed Pay @ Rs.25, 000/- Per Month	Male	21-35 years	<p><b>a)</b> Secondary School Certificate from recognized Board.</p> <p><b>b)</b> Diploma in Bio Medical / Electrical / Electronics Engineering from recognized Board.</p> <p><b>c)</b> 02 year experience as Biomedical Technician in Govt registered Hospitals.</p> <p><b>d)</b> The services of selected candidate will be for a period of maximum 03 years.</p>
8.	<b>Store Keeper</b> For Dentistry Department Fixed Pay @ Rs. 25,000/-	Male	--	<p><b>a)</b> Secondary School Certificate from recognized Board.</p> <p><b>b)</b> Diploma in Dentistry from KPK Medical Faculty or its equivalents in relevant field.</p> <p><b>c)</b> Atleast 10 years experience in Govt or semi Govt Hospitals as a dental Store Keeper.</p> <p><b>d)</b> The services of selected candidate will be for a period of 01 year further extendable upon the approval of BoG MTI/HMC.</p>

## B. CLINICAL POSITIONS

1	<b>Specialist Registrars</b> (Fixed Pay ) a. Radiology b. Neurosurgery c. ENT d. Orthodontic ( <b>Dentistry</b> )	Male /Female	30-45 Years	<p><b>a)</b> MBBS /BDS or equivalent qualification recognized by PM&amp;DC and;</p> <p><b>b)</b> FCPS or equivalent in respective subject; or other equivalent level III qualification in the specialties approved by the SRC &amp; Recognized / Registered by the PM&amp;DC.</p> <p><b>c)</b> For Radiology DMRD / MCPS</p>
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				<p>qualified can be considered if FCPS qualified are not available.</p> <p><b>c)</b> The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG, MTI/HMC for maximum 03 years.</p>
2	<p><b>Specialist Registrars / Intensivist (Fixed Pay)</b></p> <p>a. Accident &amp; Emergency. b. I.C.U</p>	Male /Female	30-45 Years	<p><b>a)</b> For Specialist Registrar Accident &amp; Emergency those candidates can apply who have FCPS degree in General Surgery, General Medicine, orthopedics, Neurosurgery or Emergency Medicine.</p> <p><b>b)</b> For ICU, fellowship qualification in intensive care or anesthesia or diploma in anesthesia or intensive care.</p> <p><b>c)</b> The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG, MTI/HMC for maximum 03 years.</p>
3.	<p><b>Trainee Registrars (Fixed Pay)</b></p> <p>a) Neurosurgery b) Gynae c) Orthopedics d) Radiology e) ICU. f) Psychiatry</p>	Male/Female	25-40 years	<p><b>a)</b> MBBS or equivalent from recognized University or equivalent qualification recognized by PM&amp;DC.</p> <p><b>b)</b> FCPS Part-II training completed.</p> <p><b>c)</b> For Radiology.</p> <ul style="list-style-type: none"> <li>- FCPS Part-II completed.</li> <li>- MCPS Radiology Course completed <b>OR</b></li> <li>- DMRD Radiology course completed <b>OR</b></li> <li>- Medical Officer with at least two (02) years experience in Radiology Deptt of any tertiary care Teaching Hospital can be considered.</li> </ul> <p><b>d)</b> The services of selected candidate will be for a period of maximum 03 years.</p>
4.	<p><b>Dental Surgeon (Fixed Pay)</b></p>	Male/Female	25-35 years	<p><b>a)</b> BDS or equivalent from recognized University or equivalent qualification recognized by PM&amp;DC.</p> <p><b>b)</b> Completion of house job certificate.</p> <p><b>c)</b> The services of selected candidate will be for a period of 01 year further extendable upon the approval of BoG, MTI/HMC.</p>
5.	<p><b>JCT Radiology BPS-12</b></p>	Male/Female	20-30 years	<p><b>a)</b> 01<sup>st</sup> Class Secondary School Certificate (Science) from recognized Board.</p> <p><b>b)</b> Diploma in Radiology from KPK Medical Faculty or its equivalents in relevant field.</p>

6.	<b>JCT Ophthalmology BPS-12</b>	Male/Female	20-30 years	<b>a)</b> 01 <sup>st</sup> Class Secondary School Certificate (Science) from recognized Board. <b>b)</b> Diploma in Ophthalmology from KPK Medical Faculty or its equivalents in relevant field.
7.	<b>JCT Dental</b> Fixed Pay @ Rs. 20,000/ Per Month	Male/Female	20-30 years	<b>a)</b> 01 <sup>st</sup> Class Secondary School Certificate (Science) from recognized Board. <b>b)</b> Diploma in Dental from KPK Medical Faculty or its equivalents in relevant field. <b>c)</b> The services of selected candidate will be for a period of maximum 03 years.
8.	<b>JCT Pharmacy</b> Fixed Pay @ Rs. 20,000/ Per Month	Male/Female	20-30 years	<b>a)</b> 01 <sup>st</sup> Class Secondary School Certificate (Science) from recognized Board. <b>b)</b> Diploma in Pharmacy from KPK Medical Faculty or its equivalents in relevant field. <b>c)</b> The services of selected candidate will be for a period of maximum 03 years.

#### **TERMS & CONDITIONS:**

1. Applications accompanied with complete bio-data and academic / experience / domicile certificates alongwith 02 photographs and CNIC photocopy duly attested must reach the office of the undersigned (Recruitment Section MTI/HMC) within **(two weeks)** of the publication of this advertisement on a prescribed form.
2. Application form is also available on HMC website i.e; [www.hmckp.gov.pk](http://www.hmckp.gov.pk) and will be submitted in the Recruitment Section of HMC @ Rs.500/- for serial No: 01 to 05 and @ Rs: 200/- for serial No: 06 to 08 in administrative positions and @ Rs: 500/- for serial No: 01 to 04 & @ Rs: 200/- for serial No: 05 to 08 in clinical positions or through Bank Draft in favor of Hospital Director HMC.
3. The applications dully completed with supported attested documents should reach personally or through registered couriers service to undersigned on or before due date of closing.
4. Only shortlisted candidates will be called for interview. Short listing will be done either by written test or by their pre-interview marks.
5. Their services will be governed, under the Khyber Pakhtunkhwa Medical & Teaching Institutions Reform Act 2015.
6. **If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.**
7. **An application after the closing time and date shall stand rejected.**
8. The Scrutiny Committee shall be competent to reject applications which are incomplete. However the aggrieved candidates can appeal to the competent form of HMC for review. The decision of the competent form there of shall be final.
9. Experience Marks will be given to only those candidates who have experience in relevant subject / field.
10. Any candidate may be disqualified or excluded from interview if he/ she was (a) Convicted by the court of law. (b) Dismissed from public service. (c) Knowingly furnishes any false information. (d)

Suppresses any information which may lead to his/ her disqualification. (e) Attempts to obtain support for his/ her (candidature by improper means). (f) Submits forged certificates. (g) Tempers with the entries in his/ her age and academic certificates. (h) Misbehaves in the interview.

11. Original documents should be produced at the time of interview.

12. No TA/DA is allowed for Test / Interview.

13. Written statement on judicial stamp paper will be taken from selected candidates that they will not approach any office or court of law for regularization of their service.

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