



**OFFICE OF THE HOSPITAL DIRECTOR**  
**MEDICAL TEACHING INSTITUTION HAYATABAD MEDICAL COMPLEX PESHAWAR**  
**VACANCIES ANNOUNCEMENT**

Applications are invited for the following vacancies at **Medical Teaching Institution-Hayatabad Medical Complex, Hayatabad-Peshawar.**

Candidates must have domicile of Khyber Pakhtunkhwa / adjacent Tribal areas with the following condition.

**A. CLINICAL POSITIONS:**

| S.No. | Nomenclature of Post  | Gender | Age (Yrs) | Qualification/Experience   |
|-------|---|--------|-----------|--|
| 1.    | <b>Specialist Anesthetist</b><br>(BPS-18)   | M/F    | 30-45     | <p>a) <b>MBBS or equivalent</b> qualification recognized by <b>PM&amp;DC</b> and;</p> <p>b) <b>First preference: F.C.P.S</b> or equivalent qualification in respective subject; or other equivalent level III qualification in the specialties approved by the SRC &amp; Recognized / registered by the PM&amp;DC.</p> <p><b>*Second Preference: Diploma in Anesthesia with 3 years</b> experience</p>   |
| 2.    | <b>Specialist Registrar</b><br>( Fixed Pay)<br>a. Pediatrics Neonatology<br>b. Neurosurgery<br>c. Cardiac Surgery<br>d. ENT<br>e. General Surgery<br>f. Endocrinology<br>g. Peads Cardiology<br>h. Gastroenterology | M/F    | 30-45     | <p>a) <b>MBBS or equivalent</b> qualification recognized by PM&amp;DC and;</p> <p>b) <b>F.C.P.S</b> or equivalent in respective subject; or other equivalent level III qualification in the specialties approved by the SRC &amp; Recognized / Registered by the <b>PM&amp;DC</b>.</p> <p>c) The services of selected candidate will be for a period of <b>01 year</b> further extendable upon the approval of the BoG, MTI/HMC for maximum <b>03 years</b>.</p> |
| 3.    | <b>Trainee Registrars</b><br>(Fixed Pay)<br>a. Endocrinology<br>b. Peads Cardiology<br>c. Gastroenterology  | M/F    | 25-40     | <p>a) <b>MBBS</b> or equivalent qualification recognized by PM&amp;DC.</p> <p>b) <b>FCPS Part-II training</b> completed.</p> <p>c) The services of selected candidate will be for a period of <b>01 year</b> on fixed pay basis and extendable for maximum <b>03 years</b> upon the approval of BoG, MTI/HMC.</p>  |
| 4.    | <b>Manager Pharmacy</b><br>( Fixed Pay)   | M/F    | 25-35     | <p>a) <b>Pharm-D</b> from a recognized University.</p> <p>b) <b>05 Years</b> relevant experience in a tertiary care hospital.</p>  |
| 5.    | <b>Radiation Protection Officer</b> ( Fixed pay)  | M/F    | 25-40     | <p>a) <b>First preference: B.Sc. in Radiology Imaging Technology</b> with <b>01 year</b> of relevant experience in a Govt. recognized / reputable institution.</p> <p><b>Second Preference Diploma in Health / Radiology Technology</b> with <b>02 years</b> of relevant experience in a Govt. recognized / reputable institution.</p>   |
| 6.    | <b>Assistant Accountant</b><br>(Fixed Pay)  | M/F    | 25-35     | <p>a) <b>16 years</b> education related to <b>Finance/ Accounts/Commerce</b> from a recognized university.</p> <p>b) <b>02 years relevant</b> experience in accounts and finance from a reputed institute and financial institution.</p>   |

|    |  |     |       |  |
|----|--|-----|-------|--|
| 7. | Junior Clinical Technician-Radiology<br>(BPS-12) | M/F | 20-30 | a) 01 <sup>st</sup> Class Secondary School Certificate (Science) from recognized Board.<br>b) Diploma in Radiology from KPK Medical Faculty.           |
| 8. | Junior Clinical Technician-Surgical<br>(BPS-12)  | M/F | 20-30 | a) 01 <sup>st</sup> Class Secondary School Certificate (Science) from recognized Board.<br>b) Diploma in Surgical Technology from KPK Medical Faculty. |

### B. NON CLINICAL POSITIONS:

|     |                             |     |       |   |
|-----|-----------------------------|-----|-------|---|
| 9.  | Receptionist<br>(Fixed pay) | M/F | 20-35 | a) Intermediate from recognized Board with 01 year Diploma in IT from Technical Board.<br>b) 01 year of relevant experience in a Govt. recognized / reputable institution.                                      |
| 10. | Junior Clerk<br>(BPS-11)    | M/F | 20-35 | a) 01 <sup>st</sup> Class Intermediate School Certificate from recognized Board.<br>b) DIT from Technical Board or its equivalent.<br>c) Candidate must possess a typing speed of at least 40 words per minute. |

\*Candidates with lesser experience will be considered if the above are not available.

### TERMS & CONDITIONS:

- Applications accompanied with complete bio-data and academic / experience / domicile certificates along with 02 recent photographs and CNIC photocopy duly attested must reach the Pre-Recruitment Section-HR Department - MTI/HMC within (02 Weeks) of the publication of this advertisement on a prescribed form.
- Application Forms are available on HMC website i.e.; <http://www.hmckp.gov.pk/downloads.php> and will be submitted in the (Pre-Recruitment Section-HR Department - MTI/HMC) along-with Bank Draft / Payment Order in favor of Hospital Director-MTI-HMC or through direct deposit in Bank of Khyber, Account Title: HMC Receipt Account , A/C Number# 3205-00-9, Phase III Chowk. Hayatabad Peshawar.

| Description    | Payment  | Description    | Payment  |
|----------------|----------|----------------|----------|
| Sr.01 to Sr.06 | Rs.500/- | Sr.07 to Sr.10 | Rs.200/- |

- The applications duly completed with supported attested documents should reach personally or through registered couriers service to undersigned on or before due date of closing.
- Only shortlisted candidates will be called for interview.** Short listing will be done either by written test or by their pre-interview marks or both.
- Their services will be governed, under the **Khyber Pakhtunkhwa Medical & Teaching Institutions Reform Act 2015.**
- If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.
- An application after the closing time and date shall stand rejected.**
- The **Scrutiny Committee shall be competent to reject applications which are incomplete.** However the aggrieved candidates can appeal to the competent form of HMC for review. The decision of the competent form there of shall be final.
- Experience Marks will be given to only those candidates who have experience in relevant subject / field.
- Any candidate may be disqualified or excluded from interview if he/ she were (a) Convicted by the court of law. (b) Dismissed from public service. (c) Knowingly furnishes any false information. (d) Suppresses any information which may lead to his/ her disqualification. (e) Attempts to obtain support for his/ her (candidature by improper means). (f) Submits forged certificates. (g) Tempers with the entries in his/ her age and academic certificates. (h) Misbehaves in the interview.
- Original documents should be produced at the time of interview.**
- No TA/DA is allowed for Test / Interview.**
- Written statement on judicial stamp paper will be taken from selected candidates that they will not approach any office or court of law for regularization of their service.

**HOSPITAL DIRECTOR**

**MEDICAL & TEACHING INSTITUTION HAYATABAD MEDICAL COMPLEX, PESHAWAR**